

**MINUTES
SILVERCREEK WATER AND SANITATION DISTRICT
GRAND COUNTY, COLORADO**

The Board of Directors of the SilverCreek Water and Sanitation District, Grand County, Colorado, met on Tuesday, November 14, 2023, at the District Office, located at 336 Spruce Drive, SilverCreek, Colorado

Director's present: Lou Arnold, Andrew Burns, Brian Dornbusch, Tina Steinberg.
Also present Dennis Troutman, District Manager, Sarah Villa, Office Manager and Jack DiCola, Legal Counsel.

Liz Newsom district member was present.

It was noted that a quorum was present. Brian Dornbusch called the meeting to order at 6:03 p.m.

1. Appoint and swear in new board member.
Liz Newsom was appointed and sworn in
2. Elect new Board President.
Lou Arnold Nominated Tina Steinberg for Board President. Brian Dornbusch seconded the motion. All voted aye. Tina Steinberg was elected board president.
3. Minutes of October 10, 2023 Board Meeting.
Lou Arnold motioned to approve the minutes dated October 10, 2023. Andrew Burns seconded the motion. All voted aye. The motion was approved.
4. Attorney's Report.
Jack has nothing to report.
5. Operator's Report; October 2023.
6. Manager's Report.
The District received an email from the lot owner that called last month requesting tap fees to be refunded. The email asked the District to make an exception. The board conferred with Jack DiCola Legal Counsel. The board directed Sarah to send a letter stating that the district will not allow the tap to be forfeited and refund fees and payments. The Board reiterates that the tap is transferrable with the sale of the lot and the best option for the lot owner to recoup those fees spent.

Dennis will continue to research what will be needed to meet state water reporting requirements. Very likely the district will need to purchase and have a bigger vault installed at Village Road where the 2 lines meet. Measurements will be able to be taken from there and from the vault on Overlook.
7. Manager's Contract
Brian Dornbusch motioned to approve the Managers Contract for 2024 noting the 8 percent raise in salary. Andrew Burns seconded the motion. All voted aye. The 2024 Managers Contract was approved.

8. Budget Hearing

At 6:35 Tina Steinberg motioned to open the Budget Hearing. Brian Dornbusch seconded the motion. The hearing was opened.

It was noted that there are no district members present.

The budget was discussed and an 8% raise in administrative staff was noted and approved along with the budget for 2024.

Andrew Burns Motioned to approve Resolution 2023-11-14-1 To Adopt the Budget. Brian Dornbusch seconded the motion all voted aye. Resolution 2023-11-14-1 was approved.

Andrew Burns Motioned to approve Resolution 2023-11-14-2 To Appropriate Sums of Money. Brian Dornbusch seconded the motion all voted aye. Resolution 2023-11-14-2 was approved.

Andrew Burns Motioned to approve Resolution 2023-11-14-3 To Set the Mill Levy. Lou Arnold seconded the motion all voted aye. Resolution 2023-11-14-3 was approved.

At 6:45 Andrew Burns Motioned to close the hearing. Brian Dornbusch seconded the motion. All voted aye and the hearing was closed.

9. Year-end Bonus

The Board called an executive session to include only the board members and Legal counsel. Sarah and Dennis left the room.

The Board decided that moving forward they were not going to do bonuses for staff.

10. Financial Statements Dated September 30, 2023

Financial Statements were reviewed. The board had no questions.

Andrew Burns Motioned to approve Checks 1199 up to and including check 1227 as well as Checks number 1230 through and including Check 1232. Lou Arnold Seconded the motion. All voted aye the checks were approved.

11. Other Discussion Items as suggested by the Board of Directors, Manager or Counsel.

The Board would like Sarah to invite Water Engineer and Water Attorney to attend the February Meeting. Sarah will set that up.

12. Set or Cancel Next Board Meeting

The December meeting will be cancelled.

The next Board meeting will be held January9, 2024, at the District Office at 6:00 p.m.

At 7:21 pm Tina Steinberg motioned to adjourn the Meeting. Andrew Burns seconded the motion. The vote to approve was unanimous.

APPROVED:

Brian Dornbusch, Secretary